**CARDIAC EMERGENCY RESPONSE TEAM**

**\_\_\_\_\_\_\_\_ School Year**

The following persons compose the Cardiac Emergency Response Team. All members shall have current CPR/AED training and are hereby designated to respond to and provide basic life support during a cardiac emergency. **Those closest to the emergency shall be contacted first, though other students and staff not listed may initiate a response and provide basic life support as needed if Team Members are not immediately available.**

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| **Team Member Name** | **CPR/AED Training Expiration** | **LOCATION**  **Room Number** | **LOCATION #2**  **Alternate Location** | **During School Hours  Phone/Extension** | **After-School Hours Phone/Extension** |
| Team Coordinator - |  |  |  |  |  |
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Principal Date

**What is a Cardiac Emergency Response Team?**

The Cardiac Emergency Response Team is a group of school staff members who manage the Cardiac Emergency Response Plan (CERP) each year. They have current CPR/AED training and are designated to respond to and provide basic life support during a cardiac emergency. The CERT should be established prior to the start of each school year to plan, implement, and evaluate the school’s adopted CERP.

**Who are potential members of a Cardiac Emergency Response Team?**

* Staff members with CPR/AED training - School nurse - Coaches or after-school event advisors
* Health and physical educators - Athletic director/athletic trainer - School Administrators

**What are the roles of a Cardiac Emergency Response Team?**

* Communicate with school administration annually to receive outcome of the medical and legal counsel review of the plan to ensure that the adopted CERP is consistent with local, state and federal law
* Implement CERP action steps in the following categories:
  + Written CERP has been vetted by school administration after medical and legal counsel review to ensure compliance with local, state and federal law
  + Proper installation and maintenance of automated external defibrillators (AEDs)
  + Annual cardiac emergency response drill
  + Communication of the plan throughout the school (staff, parents, students, renters)
  + Local Emergency Medical Services (EMS) integration
  + Activation of Cardiac Emergency Response Team during an identified cardiac emergency
* Meet at beginning and end of school year to plan, implement, and evaluate the CERP
* Annually update Emergency Action Plan, School Improvement, or Safe School Environment Plan with action steps as outlined in your CERP
* Maintain current CPR/AED certification